



## Payroll Calendar 2022

January							January						
S	M	T	W	T	F	S	03	06	15	17	20	31	
						1	03 Timesheets Due	06 Pay Day					
2	3	4	5	6	7	8	15 Pay Period Ends	17 Timesheets Due					
9	10	11	12	13	14	15	20 Pay Day	31 Pay Period Ends					
16	17	18	19	20	21	22							
23	24	25	26	27	28	29							
30	31												

July							July						
S	M	T	W	T	F	S	01	07	15	18	21	31	
							01 Timesheets Due	07 Pay Day					
					1	2	15 Pay Period Ends	18 Timesheets Due					
3	4	5	6	7	8	9	21 Pay Day	31 Pay Period Ends					
10	11	12	13	14	15	16							
17	18	19	20	21	22	23							
24	25	26	27	28	29	30							

February							February						
S	M	T	W	T	F	S	01	04	15	16	22	28	
		1	2	3	4	5	01 Timesheets Due	04 Pay Day					
6	7	8	9	10	11	12	15 Pay Period Ends	16 Timesheets Due					
13	14	15	16	17	18	19	22 Pay Day	28 Pay Period Ends					
20	21	22	23	24	25	26							
27	28												

August							August						
S	M	T	W	T	F	S	01	04	15	16	19	31	
							01 Timesheets Due	04 Pay Day					
							15 Pay Period Ends	16 Timesheets Due					
7	8	9	10	11	12	13	19 Pay Day	31 Pay Period Ends					
14	15	16	17	18	19	20							
21	22	23	24	25	26	27							
28	29	30	31										

March							March						
S	M	T	W	T	F	S	01	04	15	16	21	31	
		1	2	3	4	5	01 Timesheets Due	04 Pay Day					
6	7	8	9	10	11	12	15 Pay Period Ends	16 Timesheets Due					
13	14	15	16	17	18	19	21 Pay Day	31 Pay Period Ends					
20	21	22	23	24	25	26							
27	28	29	30	31									

September							September						
S	M	T	W	T	F	S	01	07	15	16	21	30	
							01 Timesheets Due	07 Pay Day					
							15 Pay Period Ends	16 Timesheets Due					
4	5	6	7	8	9	10	21 Pay Day	30 Pay Period Ends					
11	12	13	14	15	16	17							
18	19	20	21	22	23	24							
25	26	27	28	29	30								

April							April						
S	M	T	W	T	F	S	01	06	15	18	21	30	
					1	2	01 Timesheets Due	06 Pay Day					
3	4	5	6	7	8	9	15 Pay Period Ends	18 Timesheets Due					
10	11	12	13	14	15	16	21 Pay Day	30 Pay Period Ends					
17	18	19	20	21	22	23							
24	25	26	27	28	29	30							

October							October						
S	M	T	W	T	F	S	03	06	15	17	20	31	
							03 Timesheets Due	06 Pay Day					
							15 Pay Period Ends	17 Timesheets Due					
2	3	4	5	6	7	8	20 Pay Day	31 Pay Period Ends					
9	10	11	12	13	14	15							
16	17	18	19	20	21	22							
23	24	25	26	27	28	29							
30	31												

May							May						
S	M	T	W	T	F	S	02	05	15	16	19	31	
1	2	3	4	5	6	7	02 Timesheets Due	05 Pay Day					
8	9	10	11	12	13	14	15 Pay Period Ends	16 Timesheets Due					
15	16	17	18	19	20	21	19 Pay Day	31 Pay Period Ends					
22	23	24	25	26	27	28							
29	30	31											

November							November						
S	M	T	W	T	F	S	01	04	15	16	21	30	
							01 Timesheets Due	04 Pay Day					
							15 Pay Period Ends	16 Timesheets Due					
6	7	8	9	10	11	12	21 Pay Day	30 Pay Period Ends					
13	14	15	16	17	18	19							
20	21	22	23	24	25	26							
27	28	29	30										

June							June						
S	M	T	W	T	F	S	01	06	15	16	21	30	
			1	2	3	4	01 Timesheets Due	06 Pay Day					
5	6	7	8	9	10	11	15 Pay Period Ends	16 Timesheets Due					
12	13	14	15	16	17	18	21 Pay Day	30 Pay Period Ends					
19	20	21	22	23	24	25							
26	27	28	29	30									

December							December						
S	M	T	W	T	F	S	01	06	15	16	21	31	
							01 Timesheets Due	06 Pay Day					
							15 Pay Period Ends	16 Timesheets Due					
4	5	6	7	8	9	10	21 Pay Day	31 Pay Period Ends					
11	12	13	14	15	16	17							
18	19	20	21	22	23	24							
25	26	27	28	29	30	31							

<span style="border: 1px solid black; border-radius: 50%; padding: 2px;"> </span>	= Pay Period Ends	<b>Observed Holidays</b> New Years Day: 12/31/21 Memorial Day: 05/30/22 Independence Day 07/04/22 Labor Day: 09/05/22 Thanksgiving Day: 11/24/22 Christmas Day: 12/26/22
<span style="background-color: #fce4d6; border: 1px solid black; border-radius: 50%; padding: 2px;"> </span>	= Timesheets Due	
<span style="background-color: #bbdefb; border: 1px solid black; border-radius: 50%; padding: 2px;"> </span>	= Pay Day	
<span style="background-color: #e1bee7; border: 1px solid black; border-radius: 50%; padding: 2px;"> </span>	= Holiday	

Timesheets are due by noon on the 1st & 16th day of each month.  
 Direct Deposit will occur on the 4th business day after the  
 pay period ends \*\* Certain restrictions apply\*\*